

## SCHOOL MANAGEMENT COMMITTEE FORMAT

(To be completed by School Management Committee for quarters II and IV only and to be sent to the CRCC)

Quarter under Report 

II	IV
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Year 

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Period of quarter.....to.....

**General Guidelines:**

Please answer all questions. Unanswered question or blank space left will mean that the activity is not held or the information is nil. Information provided will be used for research purpose only.

**General Information;**

1. Name of school with location \_\_\_\_\_
2. Name of CRC \_\_\_\_\_ BRC \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_
3. Number of Members in SMC:
  - (a) Total \_\_\_\_\_ (b) Women \_\_\_\_\_ (c) Parents of children in school \_\_\_\_\_
  - (d) SC \_\_\_\_\_ (e) ST \_\_\_\_\_ (f) Minority \_\_\_\_\_ (g) Others \_\_\_\_\_

1. (a) How many meetings of the SMC were organized during last six months? 



  
(0, 1, 2, 3, 4....)

(b) Write dates \_\_\_\_\_

2. (a) Have SMC members been provided training? 

Yes	No
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If yes,

(b) When was the training programme organized?

(c) Themes of training provided  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. (a) Whether 'School Development Plan' has been prepared? 

Yes	No
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(b) If yes, whether SMC members were actively involved in preparation of School Development Plan? 

Yes	No
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4. What improvements are needed in the school functioning (List between 1 and 4 in order of priority)?

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

(iv) \_\_\_\_\_

5. List major initiatives of SMC for improving functioning of school.

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

(iv) \_\_\_\_\_

**Date** \_\_\_\_\_

**Name and Signature of Chairperson**