

No.F.3-50/09-10/CIET(PMD)
Central Institute of Educational Technology
N.C.E.R.T.

Dated: 18.12.2009

Subject: Recruitment of One Data Entry Operator under the Project entitled “Designing and Development of LEARNING OBJECTS in the subjects of Science, Geography and Mathematics for the secondary stage of education”

Central Institute of Educational Technology (C IET), NCERT will hold a walk-in-interview to recruit One Data Entry Operator on temporary basis on the project mentioned above. The terms and conditions are as follows:

1. Qualification:

- Ø Graduate in any discipline
- Ø Certificate/Diploma in Computer Applications from a recognized institute
- Ø Typing Speed English – 40 words per minute
Hindi – 30 words per minute

Desirable

- Ø Experience in Library Computerization work
- Ø Knowledge of LIBSYS software
- Ø Knowledge of Indic languages

- 2. Age limit** : 30 years (with relaxation of 5 years for women and SC/ST candidates)
- 3. Tenure** : Three months
- 4. Remuneration** : Rs.5,500/- consolidated per month
- 5. Date & time of Interview** : **29.12.2009 at 10.00 a.m.**
- 6. Venue of Interview** : Joint Director’s Office, 2nd floor,
Chacha Nehru Bhawan,
Central Institute of Educational Technology.

NOTE:

1. The candidates should bring their original certificate at the time of interview
2. Assignment is purely temporary
3. The Data Entry Operator who have already worked in the Council for two and half years need not apply.
4. No TA/DA is admissible either for attending the interview or joining the post.

(Vasudha Kamat)
Joint Director

Copy to:

1. Head, Department of Library and Information Science, University of Delhi, Delhi.
2. Librarian, IGNOU, Maidan Garhi, New Delhi.
3. Director, National Institute of Science Communications and information Resources (NISCAIR), Dr. K.S. Krishna Road, New Delhi-110012.
4. Librarian, JNU, New Delhi – 110 067
5. The Sub-Regional Employment Officer, Delhi Administration, Directorate of Employment Information and Guidance Bureau, Delhi University, Delhi -7
6. The Sub-Regional Employment Officer, I & G Bureau Jawaharlal Nehru University, New Delhi – 110 067
1. Director, State Council of Educational Research and Training, Defence Colony, New Delhi
2. Director, National Social Science Documentation Centre (NASSDOC), ICSSR, 35 Ferozshah Road, New Delhi-110 001.
3. Secretary, Indian Library Association A-40-41, Flat No.201, Ansal Building, Dr. Mukherjee, Delhi-110 009.
4. Registrar, NUPEA, 17-B, NIE Campus, New Delhi.
5. All Heads of Department/ Unit of NIE
6. head, DCETA, NCERT with a request to notify in our NCERT website.