## STATE MONITORING FORMAT

(To be completed by SPD and sent to NCERT)
Quarter under Report


Year


Period of quarter: January,14 to March,14

## General Guidelines:

1. This format has four parts, I, II, III, IV and V. Part I, II, III \& IV will be completed by consolidating information received from all DPOs through DMFs.
2. Part V will be completed by the SPD on the basis of his/her perceptions.
3. Information provided should belong to the quarter under report only.
4. Completed STMF should be submitted to NCERT.
5. Guidelines given in each part should be read carefully before answering the questionnaire.

## Part-I

(To be consolidated by SPD using information from DMF (Part I) filled by DPOs of all districts) Section A: School Information

1. State-Delhi.

Number of CRCs in the state- 121
Number of BRCs in the state - 10
Number of Districts in the state-09

Number of CRCCs submitted CMFs-121
Number of BRCCs submitted BMFs-10
Number of Districts submitted DMFs-9
2. (a) Number of schools in the State

| I-V | 2327 | VI - VIII | 783 | I - VIII | 687 | Any other | 673 | Total | 4426 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |

(b) Number of schools which filled up SMFs

| $\mathrm{I}-\mathrm{V}$ | 18 |
| :--- | :--- |$\quad$| $\mathrm{VI}-\mathrm{VIII}$ | 633 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |$\quad$| $\mathrm{I}-\mathrm{VIII}$ | 607 |
| :--- | :--- | :--- | :--- | Any other |  | 673 |
| :--- | :--- | :--- |

3. (i) Number of Teachers:

In Position

(i) Regular
(ii) Contractual


## 8264

5603

Required Posts
(as per RTE Norms)

(ii)
(a) How many government schools in the state have a pupil teacher ratio above 1:30 in primary school and above 1:35 in

Primary

## 1076

Upper Primary
214 upper primary school?
(b) How many teachers in the state have failed to join place of posting in last quarter?
(c) How many teachers are attached elsewhere than place of posting?

## Section B: Attendance Information

4. Information about attendance of students during last month in the State:

Month: September

| Class | Number of schools with average daily attendance of : |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Boys |  |  | Girls |  |  | Total |  |  |
|  | Above 80\% | $\begin{gathered} 60 \%- \\ 79 \% \end{gathered}$ | $\begin{gathered} \hline \text { Below } \\ 60 \% \end{gathered}$ | Above 80\% | $\begin{gathered} 60 \%- \\ 79 \% \end{gathered}$ | $\begin{gathered} \hline \text { Below } \\ 60 \% \end{gathered}$ | Above 80\% | $\begin{gathered} \hline 60 \%- \\ 79 \% \end{gathered}$ | $\begin{gathered} \hline \text { Below } \\ 60 \% \end{gathered}$ |
| I | 841 | 353 | 34 | 1000 | 415 | 29 | 1841 | 768 | 63 |
| II | 839 | 356 | 34 | 919 | 377 | 30 | 1764 | 733 | 64 |
| III | 870 | 335 | 27 | 963 | 426 | 17 | 1864 | 761 | 44 |
| IV | 879 | 334 | 24 | 983 | 416 | 31 | 1892 | 750 | 55 |
| V | 876 | 343 | 22 | 987 | 403 | 37 | 1864 | 746 | 59 |
| VI | 425 | 163 | 28 | 499 | 262 | 23 | 924 | 485 | 51 |
| VII | 436 | 217 | 24 | 505 | 253 | 27 | 941 | 470 | 51 |
| VIII | 440 | 215 | 16 | 508 | 249 | 25 | 948 | 464 | 41 |
| Total | 4648 | 1827 | 209 | 5331 | 1852 | 219 | 9986 | 3679 | 428 |

5. Number of Children with Special Needs (CWSN) in government schools in the State.
6. Steps taken by the schools to improve students' attendance:
7. Regular monitoring of student attendance in the morning Assembly as well as random checking in the class by the teachers.
8. Encouraging them to come to the schools regularly through counseling of parents during meetings.
9. Mid day meal is distributed regularly and children are encouraged to come to the school.
10. Value based education is provided in the morning assembly.
11. (a) Number of out-of-children admitted to age-appropriate classes under RTE. Boys:

Girls: 1364
(b) Number of centres where these children are undergoing special training.

| Own schools | Other centres (NGO) | Residential centres | Any Other <br> (hostel) |
| :---: | :---: | :---: | :--- |
| $\mathbf{1 1 0}$ | $\mathbf{5 7}$ | $\mathbf{0 2}$ | $\mathbf{0 3}$ |

(c) Number of children dropped out of special training programmes upto last quarter

## Section C: Curriculum Transaction

8. Number of schools distributing textbooks at different times after beginning of session

| Within one week | Within one month | After one month |
| :---: | :---: | :---: |
| 452 | 2006 | 12 |

9. What is SPO doing to improve system for timely distribution of textbooks?

Books are timely distributed in all the schools.. Sometimes even before the session.
10. No. of teachers who received Teacher/ (TLM) Grant and have utilised it*

|  | Received \% |  |
| :--- | :--- | :--- | Utilised \%

11. Initiatives/ strategies adopted by teachers for improving teaching learning process.

Topics are discussed at time for pre planning the lesson.
Charts, maps and visual aids are used for effective teaching.
Group activities are conducted related to the topics.
Lesson plan includes technique according to the potential of the child.
12. Specific efforts made for making classrooms inclusive (CWSN).

Class rooms are assessable for one and all with the help of Ramps.

Use of teaching methods as per the need and pace of the children.
Empathy with the children not the sympathy.
Resource Teachers are provided for CWSN

## Section D: Continuous and Comprehensive Evaluation

13. How are CRCCs monitoring the progress of pupils' learning?

Observe the class room teaching.
They also observe the lesson and guide/suggest the teachers on the spot.
Provide effective suggestions for improvement.

## Section E: Teacher Training

14. Ways in which training inputs were used by teachers. Write five prominent examples.
i. _Activity based teaching.
ii. Proper use of teaching aids.
iii. One- to -one interaction with students.
iv. Use of waste materials to develop teaching aid.
v. Co-relate the subject matter with their life situations
15. Key suggestions for upcoming training programmes provided at the District level.

Main emphasis should be given on RTE. What is the role of SMCs members in school development upcoming training programme.
Section F: Functioning of SMC
Number \%
16. Number of schools having School Management Committees (SMCs) in the State $\square$
17. (a) Number of schools where School Development Plans have been prepared.3190

| 3190 |  |
| :--- | :--- |

(b) Number of schools involving SMCs in preparation of this plan.
(c) Action taken on schools that did not involve SMCs.


Number \%
18. (a) Number of SMCs which were given training about their roles and functions.
(b) Action taken for coverage of SMCs not trained.

## Section G: Learners' Assessment

19. Please aggregate pupil assessment data of schools in the format used in schools and enclose the same (CCE format). Following format is given as an example only
(a) Details of Learners' Achievement, class-wise and subject-wise for Classes I-V for last term/quarter/month.

Number \%
(i) Number of schools of the State which provided this information:
(ii) Number of schools in State with low pupil achievement level

EXAMPLE: (Please do not use this format. Provide information in format used in your schools)
(b). Details of Learners' Achievements, class-wise and subject-wise for Classes VI-VIII for last term/quarter/month.
(i) Number of schools in the State which provided this information:

(ii) Number of schools in the State which have not provided this information.

(iii) Number of upper primary schools reporting low pupil achievement levels in
(a) Science
$\square$
(b) Mathematics $\square$

EXAMPLE: (Please do not use this format. Provide information in format used in your schools)

| Class-wise and Subject-wise details of Learners' Achievements for DELHI STATE (Total Student) |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Class | Subject | No. of children assessed | Grade | Boys |  | Girls |  | Total |  |
|  |  |  |  | No. | \% | No. | \% | No. | \% |
| 1 | English | 192184 | A | 28388 | 30.14 | 32647 | 33.3 | 61035 | 31.8 |
|  |  |  | B | 49396 | 52.45 | 51453 | 52.5 | 100849 | 52.5 |
|  |  |  | C | 16401 | 17.41 | 13899 | 14.2 | 30300 | 15.8 |
|  |  |  | Total | 94185 | 100.00 | 97999 | 100.0 | 192184 | 100.0 |
|  | M aths |  | A | 27632 | 29.34 | 29340 | 29.9 | 56972 | 29.6 |
|  |  |  | B | 52038 | 55.25 | 53895 | 55.0 | 105933 | 55.1 |
|  |  |  | C | 14515 | 15.41 | 14764 | 15.1 | 29279 | 15.2 |
|  |  |  | Total | 94185 | 100.00 | 97999 | 100.0 | 192184 | 100.0 |
|  | EVS |  | A | 29323 | 31.13 | 29374 | 30.0 | 58697 | 30.5 |
|  |  |  | B | 51979 | 55.19 | 56022 | 57.2 | 108001 | 56.2 |
|  |  |  | C | 12883 | 13.68 | 12603 | 12.9 | 25486 | 13.3 |
|  |  |  | Total | 94185 | 100.00 | 97999 | 100.0 | 192184 | 100.0 |
|  |  |  |  |  |  |  |  |  |  |
| II | English | 217487 | A | 27094 | 24.92 | 29638 | 27.25 | 56732 | 26.09 |


|  |  |  | B | 69683 | 64.08 | 68713 | 63.19 | 138396 | 63.63 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | C | 11964 | 11.00 | 10395 | 9.56 | 22359 | 10.28 |
|  |  |  | Total | 108741 | 100.00 | 108746 | 100.00 | 217487 | 100.00 |
|  | Maths |  | A | 28119 | 25.86 | 28779 | 26.46 | 56898 | 26.16 |
|  |  |  | B | 67774 | 62.33 | 67939 | 62.47 | 135713 | 62.40 |
|  |  |  | C | 12848 | 11.82 | 12028 | 11.06 | 24876 | 11.44 |
|  |  |  | Total | 108741 | 100.00 | 108746 | 100.00 | 217487 | 100.00 |
|  | EVS |  | A | 27835 | 25.60 | 29915 | 27.51 | 57750 | 26.55 |
|  |  |  | B | 67958 | 62.50 | 68772 | 63.24 | 136730 | 62.87 |
|  |  |  | C | 12948 | 11.91 | 10059 | 9.25 | 23007 | 10.58 |
|  |  |  | Total | 108741 | 100.00 | 108746 | 100.00 | 217487 | 100.00 |
|  |  |  |  |  |  |  |  |  |  |
| III | English | 238804 | A | 33398 | 27.41 | 36799 | 31.47 | 70197 | 29.40 |
|  |  |  | B | 65494 | 53.75 | 63298 | 54.12 | 128792 | 53.93 |
|  |  |  | C | 22960 | 18.84 | 16855 | 14.41 | 39815 | 16.67 |
|  |  |  | Total | 121852 | 100.00 | 116952 | 100.00 | 238804 | 100.00 |
|  | Maths |  | A | 34545 | 28.35 | 36343 | 31.08 | 70888 | 29.68 |
|  |  |  | B | 64471 | 52.91 | 63657 | 54.43 | 128128 | 53.65 |
|  |  |  | C | 21836 | 17.92 | 16952 | 14.49 | 38788 | 16.24 |
|  |  |  | Total | 121852 | 100.00 | 116952 | 100.00 | 238804 | 99.58 |
|  | EVS |  | A | 36350 | 29.83 | 41194 | 35.22 | 77544 | 32.47 |
|  |  |  | B | 68411 | 56.15 | 64613 | 55.24 | 133024 | 55.70 |
|  |  |  | C | 17078 | 14.02 | 11158 | 9.54 | 28236 | 11.82 |
|  |  |  | Total | 121839 | 100.00 | 116965 | 100 | 238804 | 100 |
|  |  |  |  |  |  |  |  |  |  |
| IV | English | 244388 | A | 28387 | 22.90 | 29116 | 24.18 | 57503 | 23.53 |
|  |  |  | B | 70021 | 56.48 | 72582 | 60.28 | 142603 | 58.35 |
|  |  |  | C | 25575 | 20.63 | 18707 | 15.54 | 44282 | 18.12 |
|  |  |  | Total | 123983 | 100.00 | 120405 | 100.00 | 244388 | 100.00 |
|  | Maths |  | A | 28197 | 22.74 | 29981 | 24.90 | 58178 | 23.81 |
|  |  |  | B | 74360 | 59.98 | 68252 | 56.69 | 142612 | 58.35 |
|  |  |  | C | 21426 | 17.28 | 22172 | 18.41 | 43598 | 17.84 |
|  |  |  | Total | 123983 | 100.00 | 120405 | 100.00 | 244388 | 100.00 |
|  | EVS |  | A | 30394 | 24.47 | 35792 | 29.78 | 66186 | 27.08 |
|  |  |  | B | 77590 | 62.48 | 71494 | 59.48 | 149084 | 61.00 |
|  |  |  | C | 16209 | 13.05 | 12909 | 10.74 | 29118 | 11.91 |
|  |  |  | Total | 124193 | 100.00 | 120195 | 100.00 | 244388 | 100.00 |
|  |  |  |  |  |  |  |  |  |  |
| V | English | 248411 | A | 28635 | 22.62 | 28679 | 23.54 | 57314 | 23.07 |
|  |  |  | B | 75655 | 59.77 | 74932 | 61.50 | 150587 | 60.62 |
|  |  |  | C | 22283 | 17.60 | 18227 | 14.96 | 40510 | 16.31 |
|  |  |  | Total | 126573 | 100.00 | 121838 | 100.00 | 248411 | 100.00 |
|  | Maths |  | A | 30349 | 23.98 | 28791 | 23.63 | 59140 | 23.81 |


|  | B | 77646 | 61.34 | 73624 | 60.43 | 151270 | 60.90 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | C | 18578 | 14.68 | 19423 | 15.94 | 38001 | 15.30 |
|  | Total | 126573 | 100.00 | 121838 | 100.00 | 248411 | 100.00 |
| EVS | A | 31650 | 25.02 | 33618 | 27.58 | 65268 | 26.27 |
|  | B | 78112 | 61.74 | 70381 | 57.74 | 148493 | 59.78 |
|  | C | 16748 | 13.24 | 17902 | 14.69 | 34650 | 13.95 |
|  | Total | 126510 | 100.00 | 121901 | 100.00 | 248411 | 100.00 |




|  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| VIII | English | 245004 | A | 15411 | 12.38 | 17296 | 14.35 | 32707 | 13.35 |
|  |  |  | B | 32918 | 26.44 | 32115 | 26.65 | 65033 | 26.54 |
|  |  |  | C | 36407 | 29.25 | 35089 | 29.12 | 71496 | 29.18 |
|  |  |  | D | 28242 | 22.69 | 27960 | 23.20 | 56202 | 22.94 |
|  |  |  | E | 11508 | 9.24 | 8058 | 6.69 | 19566 | 7.99 |
|  |  |  | Total | 124486 | 100.00 | 120518 | 100.00 | 245004 | 100.00 |
|  | Science <br>  <br>  <br>  <br> Social <br> Science |  | A | 16340 | 13.12 | 18563 | 15.42 | 34903 | 14.25 |
|  |  |  | B | 31925 | 25.62 | 30576 | 25.39 | 62501 | 25.51 |
|  |  |  | C | 40721 | 32.68 | 37393 | 31.05 | 78114 | 31.88 |
|  |  |  | D | 24665 | 19.80 | 25833 | 21.45 | 50498 | 20.61 |
|  |  |  | E | 10936 | 8.78 | 8052 | 6.69 | 18988 | 7.75 |
|  |  |  | Total | 124587 | 100.00 | 120417 | 100.00 | 245004 | 100.00 |
|  |  |  | A | 16816 | 13.50 | 17887 | 14.85 | 34703 | 14.16 |
|  |  |  | B | 29033 | 23.30 | 27809 | 23.09 | 56842 | 23.20 |
|  |  |  | C | 38312 | 30.75 | 35825 | 29.75 | 74137 | 30.26 |
|  |  |  | D | 27182 | 21.82 | 29225 | 24.27 | 56407 | 23.02 |
|  |  |  | E | 13243 | 10.63 | 9672 | 8.03 | 22915 | 9.35 |
|  |  |  | Total | 124586 | 100.00 | 120418 | 100.00 | 245004 | 100.00 |
|  | Maths |  | A | 18059 | 14.51 | 18222 | 15.12 | 36281 | 14.81 |
|  |  |  | B | 33465 | 26.88 | 31344 | 26.01 | 64809 | 26.45 |
|  |  |  | C | 38992 | 31.32 | 34736 | 28.82 | 73728 | 30.09 |
|  |  |  | D | 24660 | 19.81 | 25079 | 20.81 | 49739 | 20.30 |
|  |  |  | E | 9310 | 7.48 | 11137 | 9.24 | 20447 | 8.35 |
|  |  |  | Total | 124486 | 100.00 | 120518 | 100.00 | 245004 | 100.00 |

## Part-II

(To be consolidated by SPD using information from DMF Part II filled up by all DPOs)

1. (a) Number of classrooms (teaching) observed by the CRCCs in the last quarter:

Range (Minimum) 6 to (Maximum) $\mathbf{1 3}$ per CRCCs
(b) Number of special training centres for out of school children visited and observed by the CRCCs
Range (Minimum) 1 to (Maximum) 7
2. School visits by CRCCs:

Number of times visits were made to each school
(i) More than once in a month
(ii) Once in two months
(iii) Once in three months

Number of CRCCs visiting

(iv) Each school could not be visited

| Number <br> N A |
| :--- |

5. (a) How many schools are having less than $60 \%$ coverage of the syllabus
(b)What has been done to address this issue?

## Not Applicable

6. (a) Number of DPOs who are not providing QMTs regularly
(b) What has been done to address this issue?

Not Applicable

## Part-III

(To be consolidated by SPD using information from DMF Part III filled up by all DPOs)

1. Five important specific functions that BRCs performed in the district.
(i) Annual Work plan of the district.
(ii) Monitoring of STCs run by HoS, NGO, Madarsa/Maqtabs, trust and society.
(iii) Monitoring of the funds provided by SSA
(iv)Monitoring the Special admission drive for CWSN.
(v) Identification of needs for effective teachers training.
2. Number of BRCs who prepared a schedule for visit of schools.
3. Number of times each school was visited by BRCs on an average.
4. Write five examples of professional support provided by the BRC to teachers during the last quarter.
(i) Discursion with subject teachers to device methods and technology.
(ii) Need based In-service teachers training.
(iii)Positive approach towards CWSN should be encouraged from time to time.
(iv) Regular interaction with HOS/teachers of the school.
(v) CCE should be implemented in the real sense.
5. How are BRCs monitoring the records of pupil progress in learning?
$>$ Regular meeting with HOS/teachers in respective school.
6 (a) Mention the number of in-service teacher training programmes for primary teachers organized in last quarter.
(b) What percent of current year's target has been achieved during last quarter?
(c) List major issues emerging from the programmes.

Rote memory should be encouraged in Maths.
Loud reading should be promoted on daily bases.
Examples from Indian scholar should be promoted.
Individual attention should be given for slow learners.
Group learning should be encouraged.
Student should be encouraged to give their opinion.
7. (a) How many in-service teacher training programmes/workshops were organized for teachers of upper primary classes in the following subjects during last quarter?
(i) Mathematics

$$
3179
$$

(ii) Science
(iii) Social Science

3086

$$
2883
$$

(iv) Language
(v) Arts Education
(vi) Health and Physical Education

```
3370
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(b) What percent of current year's target has been achieved during last quarter?
(c) List major issues emerging from the programmes.

Day to day example should be incorporated in the teaching.
Examples from Indian scholar should be promoted.
Assessment from what is being learnt is taken into account.
Group learning should be encouraged.
Student should be encouraged to give their opinion.

## Part-IV

(To be consolidated by SPD using information from DMF Part IV filled up by all DPOs)

1. Number of districts having 'quality monitoring' mechanism.
(a) The institutions involved Respective DIET
(b) Members of 'quality' monitoring
(c) Role of BRC/CRC in quality monitoring
(d) Role of DPO in 'quality' monitoring

## Assessment and observation

Provide Guidance
2. What kind of 'quality interventions' were provided at district level in the last quarter?

Number of districts providing interventions
(a) Training of resource persons on RTE Act 2009
(b) Training of Resource Persons on Pedagogy and Assessment
(c) Training of SMC members on 'School Development Plan'
(d) Training of 'Educators' for special training of children admitted to ageappropriate classes
3. Number of districts organising meetings of BRC, CRC and Head Teachers to understand the problems of district.
(a) Once in a month
(b) Once in two months
(c) Once in three months
(d) Once in four-six months
4. Field visits (schools) by DPOs during last quarter:
(a) Number of schools visited by DPOs on an average

Number of districts organizing meetings

(b) Mention the feedback from field on 'quality'. Mention priority areas, where intervention in next quarter will be provided by the DPOs.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
5. (a) How often do DPOs and DIETs hold coordination meetings or coordinate between themselves for SSA activities (Please $\sqrt{ }$ mark)

| Mostly | Sometimes | Never |
| :---: | :---: | :---: |
| $\sqrt{ }$ |  |  |

(b) If there are problems, give details
6. List the areas for quality intervention where district needs support from the DIET in the next quarter.

## JJ Cluster

Evening shift Schools

## Part-V

## (To be completed by SPD on the basis of his/ her perceptions)

1. The textbooks used in the State at primary and upper primary stage are developed by (Mark $\sqrt{ }$ )
(a) State Government
(b) NCERT
(c) Private publishers
(d) Any other.

2. When was the last revision of syllabi and textbooks initiated and completed in the State?
Initiated
Completed

Primary: Syllabi 2005
Textbooks 2005 yes
Upper Primary: Syllabi 2005__ yes
Textbooks
2005
yes
3. Please furnish details of common training modules in use, if any, in training of different functionaries at primary and upper primary levels in the State

## Modules Pry/Upper Pry Year of development

It is being developed and prepared by SCERT .
4. Status of CRCs/BRCs in the State:

Sanctioned Posts
CRCs
136
BRCs

In Position 64 08
5. Activities of SSA/RTE in which DIETs \& SCERT were involved. Please state problems, if any.
(a) DIETs: Involvement : As observer, Assessment of the children, Training of the teachers
(b) SCERT: Involvement: As observer, Training of the teachers at all levels, State Learning

Achievement Survey.
6. To what extent following structures met State's expectations in providing desired support for quality improvement of educational processes (Please rate on 5 point scale).

7. (a) Does the State have State Resource Group to advice on Quality?

Yes No
(b) If yes, when was last meeting held? What were the main recommendations? (Please attach copies of minutes and action taken)

## It is in process.

8. (a) Major programmes / activities of SSA for quality enhancement during the current year...

State Level Achievement Survey - The activity was deferred by Chairman UEEM as NCERT has already completed the same activity for IIIrd class.
(b) Progress of these programmes during the quarter

N A
9. State key problems encountered/ identified during the quarter by the State, in the context of quality parameters:
NA
10. Issues identified by the State for National level intervention if any (for Department of School Education \& Literacy, MHRD, NCERT, other departments).

NA

Date:

